## Summary of submissions – plain language minor technical matters

This document provides a summary of submissions from interested parties (<u>Submission – minor technical issues</u>) in relation to minor technical matters in the plain language draft of the *Pharmacy Industry Award 2010*.

Amended <u>directions</u> were issued by the Full Bench on 9 November 2016.

Comments are presented in comparison tables. The comparison tables include the current award in the first column, the revised Pharmacy industry Award exposure draft (dated 10 November 2016) in the second column. The third column includes summarised comments from interested parties and the drafter's response.

The sequence of the comparison tables follows the revised exposure draft (second column).

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Part 1—Application and Operation  1. Title  This award is the <i>Pharmacy Industry Award 2010</i> .	Part 1—Application and Operation of this award  1. Title and commencement  1.1 This is the <i>Pharmacy Industry Award</i> [2016].	
<ul> <li>2. Commencement and transitional</li> <li>2.1 This award commences on 1 January 2010.</li> <li>2.2 The monetary obligations imposed on employers by this award may be absorbed into overaward payments. Nothing in this award requires an employer to maintain or increase any overaward payment.</li> <li></li> <li>2.4 Neither the making of this award nor the operation of any transitional arrangements is intended to result in a reduction in the take-home pay of employees covered by the award. On application by or on behalf of an employee who suffers a reduction in take-home pay as a result of the making of this award or the operation of any transitional arrangements, the Fair Work Commission may make any order it considers appropriate to remedy the situation.</li> <li></li> </ul>	an employee who suffers a reduction in take-home pay as a result of the making of this award or the operation of any transitional arrangements, the Fair Work Commission may make any order it considers appropriate to remedy the situation.  Note: some transitional arrangements removed — obsolete	

### **CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)**

#### Revised exposure draft (10 November 2016) (revised ED)

## **Submissions and responses**

#### 3. Definitions and interpretation

#### 3.1 In this award, unless the contrary intention appears:

Act means the Fair Work Act 2009 (Cth)

**agreement-based transitional instrument** has the meaning in the *Fair Work (Transitional Provisions and Consequential Amendments) Act* 2009 (Cth)

**award-based transitional instrument** has the meaning in the *Fair Work (Transitional Provisions and Consequential Amendments) Act* 2009 (Cth)

**community pharmacy** (replicated below in the coverage clause— 4)

**default fund employee** means an employee who has no chosen fund within the meaning of the *Superannuation Guarantee (Administration) Act 1992* (Cth)

**defined benefit member** has the meaning given by the *Superannuation Guarantee (Administration) Act 1992* (Cth)

**Division 2B State award** has the meaning in Schedule 3A of the *Fair Work (Transitional Provisions and Consequential Amendments) Act* 2009 (Cth)

**Division 2B State employment agreement** has the meaning in Schedule 3A of the *Fair Work (Transitional Provisions and Consequential Amendments) Act 2009* (Cth)

**employee** means national system employee within the meaning of the  $\Delta_{ct}$ 

**employer** means national system employer within the meaning of the Act

**enterprise award-based instrument** has the meaning in the *Fair Work* (*Transitional Provisions and Consequential Amendments*) Act 2009 (Cth)

**exempt public sector superannuation scheme** has the meaning given by the *Superannuation Industry (Supervision) Act 1993* (Cth)

**MySuper product** has the meaning given by the *Superannuation Industry (Supervision) Act 1993* (Cth)

**NES** means the National Employment Standards as contained in sections 59 to 131 of the *Fair Work Act 2009* (Cth)

**on-hire** means the on-hire of an employee by their employer to a client, where such employee works under the general guidance and instruction of the client or a representative of the client

**standard rate** means the minimum weekly wage for a Pharmacy Assistant Level 3 in clause 17. Where an allowance is specified as payable on an hourly basis, a reference to **standard rate** means 1/38th of the weekly wage referred to above.

#### 2. Definitions

In this award:

**Act** means the *Fair Work Act 2009* (Cth)

**community pharmacy**, see clause <u>4.1.</u>

**employee** means a national system employee as defined by <u>section 13</u> of the Act.

**employer** means a national system employer as defined by <u>section 14</u> of the Act.

**enterprise instrument** has the meaning given by subitem 2(1) of Schedule 6 to the *Fair Work (Transitional Provisions and Consequential Amendments) Act 2009 (Cth)*.

Fair Work Regulations means the Fair Work Regulations 2009 (Cth)

**National Employment Standards (NES)**, see Part 2-2 of the <u>Act</u>. Divisions 3 to 12 of the <u>Act</u> constitute the National Employment Standards. An extract of section 61 of the <u>Act</u> is reproduced below.

The National Employment Standards are minimum standards applying to employment of employees. The minimum standards relate to the following matters:

- (a) maximum weekly hours (Division 3);
- (b) requests for flexible working arrangements (Division 4);
- (c) parental leave and related entitlements (Division 5);
- (d) annual leave (Division 6);
- (e) personal/carer's leave and compassionate leave (Division 7);
- (f) community service leave (Division 8);
- (g) long service leave (Division 9);
- (h) public holidays (Division 10);
- (i) notice of termination and redundancy pay (Division 11);
- (j) Fair Work Information Statement (Division 12).

**on-hire employer** means a person who carries on a business of employing individuals for the purpose of on-hiring them to an end-user employer.

**on-hire employee** means an employee of an on-hire employer who is on-hired to an employer covered by this award.

**standard rate** means the minimum wage for a **pharmacy assistant level 3** in clause 16—Minimum wages.

<u>Interested parties</u> (para 7): Submit that the expression "unless contrary intention appears" aids award user understanding and the phrase itself serves no harm when inactive and serves an important function when utilised. It should be reinstated unless it can be guaranteed that every award will, when re-drafted in plain language and in the future, contain no contrary or specialised definitions.

**Drafter comment:** This is a matter to be decided with common clauses. These comments from the parties will be included when that matter is considered. The drafter notes, however, that the trend in legislative drafting has been to omit "unless the contrary intention appears" from definition clauses as the case law clearly establishes that is the situation anyway without those additional words. Plain language experts also hold the view that inserting it creates a doubt in the mind of readers. It is not possible to guarantee that a defined term means throughout exactly as it is defined even though that is clearly the desirable outcome.

<u>Interested parties</u> (paras 7–8): Submit that the definition of "on-hire employer" should be included in the Exposure Draft. The omission of this definition from the Exposure Draft appears to be an oversight on the part of the plain language drafter and further that the exclusion of the definition of 'on-hire' is contrary to the intention of the plain language drafting principal to make the award easier for users to understand.

**Drafter comment:** This is a matter to be decided with common clauses. These comments from the parties will be included when that matter is considered.

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transitional minimum wage instrument has the meaning in the Fair Work (Transitional Provisions and Consequential Amendments) Act 2009 (Cth)	State reference public sector modern award has the meaning given by subitem 3(2) of Schedule 6A to the Fair Work (Transitional Provisions and Consequential Amendments) Act 2009 (Cth).  State reference public sector transitional award has the meaning given by subitem 2(1) of Schedule 6A to the Fair Work (Transitional Provisions and Consequential Amendments) Act 2009 (Cth).  Table 2—Entitlements to meal and rest breaks means the Table in	
	clause 15.2.  Table 3—Minimum wages means the Table in clause 16.1.  Table 4—Overtime rates means the Table in clause 20.3.  Table 5—Penalty rates means the Table in clause 21.3.	
<ul> <li>5. Access to the award and the National Employment Standards The employer must ensure that copies of this award and the NES are available to all employees to whom they apply either on a noticeboard which is conveniently located at or near the workplace or through electronic means, whichever makes them more accessible. </li> <li>6. The National Employment Standards and this award The NES and this award contain the minimum conditions of employment for employees covered by this award. </li> </ul>	<ol> <li>The National Employment Standards and this award</li> <li>The National Employment Standards (NES) and this award contain the minimum conditions of employment for employees covered by this award.</li> <li>Where this award refers to a condition of employment provided for in the NES, the NES definition applies.</li> <li>The employer must ensure that copies of this award and the NES are available to all employees to whom they apply, either on a notice board which is conveniently located at or near the workplace or through accessible electronic means.</li> <li>Where a pharmacy does not have a notice board, the award and the NES may be kept at an alternative location on the premises that is accessible to employees, including being kept with the pharmacy communication book.</li> </ol>	
<ul> <li>4. Coverage  Definition of community pharmacy reproduced for comparative purposes:  community pharmacy means any business conducted by the employer in premises:  (a) that are registered under the relevant State or Territory legislation for the regulation of pharmacies; or  (b) are located in a State or Territory where no legislation operates to provide for the registration of pharmacies;  and  (c) that are established either in whole or in part for the compounding or dispensing of prescriptions or vending any medicines or drugs; and  (d) where other goods may be sold by retail.</li> </ul>	<ul> <li>4.1 In this industry award community pharmacy means a business to which each of the following applies:</li> <li>(a) the business is established wholly or partly for compounding or dispensing prescriptions or selling medicines or drugs by retail to the general public from the premises on which the business is conducted, whether or not other goods are so sold from those premises;</li> <li>(b) if required to be registered under legislation for the regulation of pharmacies in force in the place in which the premises on which the business is conducted are located, the business is so registered;</li> <li>(c) the business is not owned by a hospital or other public institution, or operated by government, unless medicines or drugs are sold by retail to the general public from the premises on which the business is conducted.</li> </ul>	
4.1 This award covers employers throughout Australia in the community pharmacy industry, and their employees in the classifications listed in	4.2 This industry award covers, to the exclusion of any other modern award:	

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	clause 16—Classifications of this award to the exclusion of any other modern award. The award does not cover employment in a pharmacy owned by a hospital or other public institution, or operated by government, where their goods or services are not sold by retail to the general public.	<ul> <li>(a) employers in the community pharmacy industry throughout Australia; and</li> <li>(b) employees (with a classification defined in Schedule A—Classification Definitions) of employers mentioned in paragraph (a).</li> </ul>	
4.2	The award does not cover an employee excluded from award coverage by the Act.	4.3 This industry award also covers:	
4.3	The award does not cover employees who are covered by a modern enterprise award, or an enterprise instrument (within the meaning of the Fair Work (Transitional Provisions and Consequential Amendments) Act 2009 (Cth)), or employers in relation to those employees.	(a) on-hire employees working in the community pharmacy industry (with a classification defined in <u>Schedule A—Classification</u> <u>Definitions</u> ) and the on-hire employers of those employees; and	
4.4	The award does not cover employees who are covered by a State reference public sector modern award, or a State reference public sector transitional award (within the meaning of the <i>Fair Work (Transitional Provisions and Consequential Amendments) Act 2009</i> (Cth)), or employers in relation to those employees.	(b) trainees employed by a group training employer and hosted by an employer covered by this award to work in the community pharmacy industry (with a classification defined in <a href="Schedule A—Classification Definitions">Schedule A—Classification Definitions</a> ) and the group training employers of those trainees.	
4.5	This award covers any employer which supplies labour on an on-hire basis in the industry set out in clause 4.1 in respect of on-hire employees in classifications covered by this award, and those on-hire employees, while engaged in the performance of work for a business in that industry. This subclause operates subject to the exclusions from coverage in this award.	<ul> <li>4.4 However, this industry award does not cover any of the following:</li> <li>(a) employees excluded from award coverage by the Act;</li> <li>NOTE: See section 143(7) of the Act.</li> <li>(b) employees covered by a modern enterprise award or an enterprise instrument;</li> </ul>	
4.6	This award covers employers which provide group training services for trainees engaged in the industry and/or parts of industry set out at clause 4.1 and those trainees engaged by a group training service hosted by a company to perform work at a location where the activities described herein are being performed. This subclause operates subject to the exclusions from coverage in this award.	<ul> <li>(c) employees covered by a State reference public sector modern award or a State reference public sector transitional award;</li> <li>(d) employers of employees mentioned in paragraph (a), (b) or (c).</li> </ul>	
4.7	Where an employer is covered by more than one award, an employee of that employer is covered by the award classification which is most appropriate to the work performed by the employee and to the environment in which the employee normally performs the work.  NOTE: Where there is no classification for a particular employee in this award it is possible that the employer and employee are covered by an award with occupational coverage.	employer is covered by the award that is most appropriate to the work	
No prov	isions in current award.	5. Effect of variations made by the Fair Work Commission A variation of this award made by the Fair Work Commission does not affect any right, privilege, obligation or liability acquired, accrued or incurred under this award.	
7. Standard	Award flexibility  d clause - provision not reproduced	6. Award flexibility for individual arrangements Standard clause - provision not reproduced	
No clau.	se in current award.	<ul> <li>7. Facilitative provisions for flexible working practices</li> <li>7.1 This award contains facilitative provisions which allow agreement between an employer and an individual employee on how specific</li> </ul>	
9 Novemb		award provisions are to apply at the workplace.	

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	7.2 The following clauses have facilitative provisions:  Clause Provision  13.4(c) Time off instead of payment  18.3 Substitution of public holidays  7.3 The agreement must be kept by the employer as a time and wages record.	
Part 3—Types of Employment and Classifications	Part 2—Types of employment and classifications	
<ul> <li>10.1 Employees under this award will be employed in one of the following categories: <ul> <li>(a) full-time employees;</li> <li>(b) part-time employees; or</li> <li>(c) casual employees.</li> </ul> </li> <li>10.2 At the time of engagement an employer will inform each employee of the terms of their engagement and, in particular, whether they are to be full-time, part-time or casual.</li> <li>Note: Clause 12.10 reproduced here for comparative purposes.</li> <li>12.10 Conversion of existing employees</li> <li>No full-time or casual employee will be transferred by an employer to part-time employment without the written consent of the employee. Provided that where such transfer occurs all leave entitlements accrued will be deemed to be continuous. A full-time employee who requests part-time work and is given such work may revert to full-time employment on a specified future date by</li> </ul>	<ul> <li>8. Types of employment</li> <li>8.1 An employee covered by this award must be one of the following: <ul> <li>(a) a full-time employee;</li> <li>(b) a part-time employee;</li> <li>(c) a casual employee.</li> </ul> </li> <li>8.2 At the time of engaging an employee, the employer must inform the employee of the terms on which they are engaged, including whether they are engaged as a full-time, part-time or casual employee.</li> <li>8.3 Moving between types of employment</li> <li>(a) A full-time or casual employee can only become a part-time employee with the employee's written consent.</li> <li>(b) Moving to part-time employment does not affect the continuity of any leave entitlements.</li> <li>(c) A full-time employee:</li> </ul>	
agreement with the employer and recorded in writing.	<ul> <li>(i) may request to become a part-time employee; and</li> <li>(ii) may return to full-time employment at a date agreed in writing with the employer.</li> <li>NOTE: See section 65 of the <u>Act</u> for information about requests for flexible working arrangements.</li> </ul>	

CURRI	CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)		d exposure draft (10 November 2016) (revised ED)	Submissions and responses
11.	Full-time employees	9.	Full-time employment	
	ime employee is an employee who is engaged to work an average of 38 er week.	An employee who is engaged to work 38 ordinary hours per week (or 76 ordinary hours over 2 consecutive weeks) is a full-time employee.		
12. 12.1	Part-time employees  A part-time employee is an employee who:  (a) works less than 38 hours per week; and  (b) has reasonably predictable hours of work.	10. 10.1 10.2	Part-time employment  An employee who is engaged to work for fewer ordinary hours than mentioned in clause 9—Full time employment38 per week and whose hours of work are reasonably predictable is a part-time employee.  This award applies to a part-time employee in the same way that it applies to a full-time employee except as otherwise provided by this	Interested parties (para 9): Submit that the cross-referencing at clause 10.1 is unnecessary and appears contrary to the plain language drafting principals to make the award easier for users to understand.  Drafter comment: Yes, the plain language draft has been amended.  Interested parties (para 10): Submit that clause 10.2 is unclear and confusing and that the award does not apply to PT employees in the same way as FT
12.2	At the time of engagement, the employer and the part-time employee will agree, in writing, on a regular pattern of work, specifying at least:  (a) the hours worked each day;  (b) which days of the week the employee will work;  (c) the actual starting and finishing times of each day;  (d) that any variation will be in writing;	10.3	award.  A part-time employee is only entitled to payments in respect of annual leave, personal/carer's leave, compassionate leave or public holidays on a proportionate basis.  At the time of engaging a part-time employee, the employer must agree in writing with the employee to each of the following:	Drafter comment: This comment overlooks the fact that what was covered by clause 12.9 is now covered by a combination of clauses 10.2 and 10.3. Together they are to the same effect as clause 12.9 but keep the different concepts separate.  Interested parties (para 11): Submit that clause 10.3 is worded so as to restrict the entitlements of part-time employees and may be contrary to the NES.
	<ul> <li>(e) that the minimum daily engagement is three hours;</li> <li>(f) all time worked in excess of agreed hours is paid at the overtime rate; and</li> </ul>		<ul><li>(a) the number of hours to be worked each day;</li><li>(b) the days of the week on which the employee will work;</li></ul>	<b>Drafter comment:</b> The general approach is to use the present indicative so the use of "will" should be avoided. While not wrong, we could omit "only". Clause 10.3 is an example of an "otherwise provided" clause (see clause 10.2).
12.3	Any agreement to vary the regular pattern of work will be made in writing before the variation occurs. Any agreement to vary the agreed hours may also be either a permanent agreed variation to the pattern of work or may be a temporary agreed variation, e.g. a single shift or roster period. Such a variation will be agreed hours for the purposes of	10.5	<ul> <li>(c) the times at which the employee will start and finish work each day;</li> <li>(d) when meal breaks may be taken and their duration.</li> <li>Any agreement under clause 10.4 must state that any variation agreed by the employer and the employee to any of the matters mentioned in clause 10.4(a) to (d) must be in writing.</li> </ul>	Interested parties (para 12): Submit that the separation of items that are required to be included in an agreement in clause 10.4 and 10.6 of the Exposure Draft could lead to employers inadvertently failing to include the required items in an agreement. The Interested Parties propose that these clauses be combined to provide for all the matters which are required to be included in the relevant agreement.
12.4	clause 12.2(f).  The agreement and variation to it will be retained by the employer and a copy given by the employer to the employee.	10.6	An agreement under clause 10.4 must also state each of the following:  (a) the minimum period for which the employee may be rostered to	<b>Drafter comment:</b> The intention of the plain language redraft is to clearly set out which items must be agreed upon and which items must be included in the agreement. Conflating the two would lead to confusion. Clause 10.4 deals with what must be agreed while clauses 10.5 and 10.6 state matters that must be
12.5	An employer is required to roster a part-time employee for a minimum of three consecutive hours on any shift.		work on any shift is 3 consecutive hours;  (b) for each ordinary hour worked, the employee must be paid in	included in the agreement but do not relate to variable matters that must be agreed. This was explained in the <u>document</u> published on 27 November 2015.
12.6	An employee who does not meet the definition of a part-time employee and who is not a full-time employee will be paid as a casual employee in accordance with clause 13—Casual employment.		accordance with clause <u>16—Minimum wages</u> and in accordance with clause <u>21—Penalty rates</u> for ordinary hours worked during periods specified in <u>Table 5—Penalty rates</u> ;	<u>Interested parties</u> (para 13): Submit that the plain language draft does not state that the minimum engagement is 3 hours.
12.7	A part-time employee employed under the provisions of this clause will be paid for ordinary hours worked at the rate of 1/38th of the weekly rate prescribed for the class of work performed.		(c) for each hour worked in excess of the number of ordinary hours agreed under clause 10.4 and 10.10, the employee must be paid at the overtime rate in accordance with clause 20.2—Application of overtime for part-time employees.	Drafter comment: This matter is dealt with at clause 10.6(a).  Interested parties (para 14): Submit that the plain language draft does not provide that variations to regular patterns of work are to be by written agreement.  Drafter comment: This matter is dealt with at clause 10.5.
12.8	<ul> <li>(a) A part-time employee's roster, but not the agreed number of hours, may be altered by the giving of notice in writing of seven days or in the case of an emergency, 48 hours, by the employer to the employee. The rostered hours of part-time employees may also be altered at any time by mutual agreement between the employer and the employee.</li> <li>(b) Rosters will not be changed from week to week, or fortnight to</li> </ul>	10.7	The employer must keep a copy of any agreement under clause 10.4 or variation of it and give another copy to the employee.  The roster of a part-time employee, but not the number of hours agreed under clause 10.4, may be changed:  (a) by the employer giving the employee 7 days, or in an emergency 48 hours, written notice of the change; or	

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12.9 A part-t public h NES, or in this c will app 12.10 No full-employs such tracontinuo work n	fortnight, nor will they be changed to avoid any award entitlements.  Award entitlements  ime employee will be entitled to payments in respect of annual leave, olidays, personal/carer's leave and compassionate leave arising under the this award, on a proportionate basis. Subject to the provisions contained clause all other provisions of the award relevant to full-time employees by to part-time employees.  Conversion of existing employees  time or casual employee will be transferred by an employer to part-time ment without the written consent of the employee. Provided that where the employee who requests part-time work and is given such that the employer and recorded in writing.	(b) at any time by the employer and employee by mutual agreement.  10.9 However, the roster of a part-time employee must not be changed:  (a) from pay period to pay period; or  (b) so as to avoid any award entitlement.  10.10 A part-time employee who has worked the number of hours agreed under clause 10.4 may agree to work additional hours that are not reasonably predictable. The additional hours may be worked on the terms applicable to a casual employee.  10.11 However, the total number of hours agreed under clauses 10.4 and 10.10 must not exceed the maximum daily hours specified in clause 13.3 or full-time employment hours specified in 9—Full-time employment.  NOTE: See clause 20—Overtime for rates applicable when agreed additional hours exceed the maximum daily hours or full-time employment hours.	Submissions and responses
addition fortnigh employe	Additional hours as casual hours ime employee who has worked their agreed hours may agree to work al hours which are not reasonably predictable up to the daily, weekly or tly maximum ordinary hours of work provided by the award, as a casual te and subject to the casual employee provisions of this award. Nothing lause prevents such agreement between the parties.		
13.1 13.2 13.3 13.4	Casual employee is an employee engaged as such and who does not have an expectation or entitlement to reasonably predictable hours of work.  A casual will be paid both the actual hourly rate paid to a full-time employee and an additional 25% of the ordinary hourly rate for a full-time employee.  Casual employees will be paid at the termination of each engagement, but may agree to be paid weekly or fortnightly.  The minimum daily engagement of a casual is three hours.	<ul> <li>11.1 Casual employment  An employee who is not covered by clause 9—Full-time employment or clause 10—Part-time employment may be engaged and paid as a casual employee.</li> <li>11.2 A casual employee does not have an entitlement to reasonably predictable hours of work.</li> <li>11.3 The minimum number of hours for which a casual employee may be rostered to work on any day is 3 consecutive hours.</li> <li>11.4 An employer must pay a casual employee for each hour worked a loading of 25% on top of the minimum hourly rate otherwise applicable under clause 16—Minimum wages.</li> <li>NOTE: Column 2 of Table 3—Minimum wages shows the minimum hourly rate to which the casual loading applies. If an employee is classified as a Pharmacy Assistant, and aged under 21 years see also clause 16.2—Junior wages (Pharmacy Assistants only).</li> <li>11.5 An employer must pay a casual employee for each ordinary hour worked during the periods specified in clause 21—Penalty rates the ordinary hourly parely to receive the casual parely rates the casual parely rate (inclusive of accusal leading) greatified in column 2</li> </ul>	Interested parties (para 15): Submit that the plain language draft should make it clear that a casual employee is one specifically engaged as a casual and is not a part-time or full-time employee.  Drafter comment: This matter is dealt with at clause 13.1.  Interested parties (para 16): Submit that clause 11.2 should include the words 'expectation or'.  Drafter comment: It is understood that many casual employees do have reasonably predictable hours of work. The award states what a casual is entitled to, regardless of their expectations.  Interested parties (para 17): Submit that the draft should state that the minimum engagement is 3 consecutive hours.  Drafter comment: This represents a change from the award, however, if the parties are in agreement this would clarify the entitlement.
		casual penalty rate (inclusive of casual loading) specified in column 3 of <u>Table 5—Penalty rates</u> .  NOTE: The 25% loading for casual employees applies to ordinary hours worked. The casual loading is not payable on overtime worked as specified in clause <u>20—Overtime</u> .	

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		The pay period of a casual employee is as determined under clause 16.4—Pay period.	
16. 16.1	Classifications  All employees covered by this award must be classified according to the structure set out in Schedule B—Classification Definitions. Employers must advise their employees in writing of their classification and of any changes to their classification.  The classification by the employer must be according to the skill level	<ul> <li>12. Classification</li> <li>12.1 An employer must classify an employee covered by this award in accordance with Schedule A—Classification Definitions.</li> <li>12.2 The classification must be based on the skill level that the employee is required to exercise in order to carry out the principal functions of the employment.</li> </ul>	Interested parties (para 18): Submit clause 12.2 should include the term 'the classification by the employer'.  Drafter comment: Clause 12.1 makes it clear that classification is done by the employer. It is not good drafting practice to use unnecessary words.
	or levels required to be exercised by the employee in order to carry out the principal functions of the employment as determined by the employer.	12.3 Employers must notify employees in writing of their classification and of any change to it.	
Part 5- 25. 25.1	<ul> <li>Ordinary Hours of Work</li> <li>Hours of work</li> <li>This clause does not operate to limit, increase or in any way alter the trading hours of any employer as determined by the relevant State or Territory legislation.</li> </ul>	Part 3—Hours of Work  13. Ordinary hours of work  13.1 Ordinary hours may be worked on any day between 7.00 am and midnight.	Interested parties (para 19): Submit remove the cross reference at clause 13.4 regarding full-time employment and include the term 'engaged to work less than 38 hours per week'.  Drafter comment: Clause 9 does not purport to set out a maximum number of ordinary hours but in effect defines a full-time employee as someone who is engaged to work 38 per week or 76 over 2 weeks. Clause 13.4 then states that
25.2	Ordinary hours  (a) Ordinary hours may be worked, within the following spread of hours:  Days Spread of Hours  Monday to Sunday 7.00 am – midnight  (b) Hours of work on any day will be continuous, except for rest pauses and meal breaks and must not be more than 12 hours per day.	<ul> <li>day is 12.</li> <li>13.4 The maximum number of ordinary hours of work for a full-time employee per week (or as averaged over 2 consecutive weeks) are as set out in clause 9—Full-time employment.</li> <li>13.5 The maximum number of ordinary hours of work for a part-time employee per week are as agreed under clause 10—Part-time</li> </ul>	those hours are the maximum number of ordinary hours over those periods. They are thus doing slightly different things. As clause 13.4 very much relies on the concept underlying clause 9 it seems sensible to cross-refer to it.  That said, it would not be wrong in principle to expressly state the maximum numbers. A judgement must be made in each case. Relevant factors include how far apart the provisions are and the level of complexity involved in repeating the concept. In this case it is pretty straightforward. But if the concept involved interlocking provisions it would be inefficient to set them all out again. It is also to be noted that clause 13.5 involves looking back at clause 10.
25.3	<ul> <li>38 hour week rosters</li> <li>A full-time employee will be rostered for an average of 38 hours per week, worked in any of the following forms:</li> <li>(a) 38 hours in one week; or</li> <li>(b) 76 hours in two consecutive weeks.</li> </ul>	employment.	
25.4	Rostering—Permanent employees  (a) The following roster requirements will apply to permanent employees:  (i) Ordinary hours will be rostered so as to provide an employee with two consecutive days off each week or three consecutive days off in a two week period.  (ii) Ordinary hours and any reasonable additional hours may	<ul> <li>14. Rostering arrangements—full-time and part-time employees</li> <li>14.1 The following rostering arrangements apply to full-time and part-time employees:</li> <li>(a) employees must be rostered to work ordinary hours in such a way that they have:</li> <li>(i) 2 consecutive days off each week; or</li> </ul>	

CURRENT A	WARD—Pharmacy Industry Award 2010 (PIA)	Revised exposure draft (10 November 2016) (revised ED)	Submissions and responses
	not be rostered over more than six consecutive days.	(ii) 3 consecutive days off over 2 consecutive weeks;	
	(iii) Ordinary hours may not be rostered over more than five days in a week, provided that ordinary hours may be rostered on six days in one week where ordinary hours are	(b) employees must not be rostered to work ordinary hours on more than 5 days in a week;	
	rostered on no more than four days in the following week.  (iv) An employee who regularly works Sundays will be rostered so as to have three consecutive days off each four	(c) despite paragraph (b), employees may be rostered to work ordinary hours on 6 days one week if they are rostered to work ordinary hours on no more than 4 days the following week;	
	weeks and the consecutive days off will include Saturday and Sunday.	(d) employees must not be rostered to work (whether ordinary hours or overtime) on more than 6 consecutive days;	
<b>(b)</b>	A requirement will not apply where the employee requests in writing and the employer agrees to other arrangements, which are to be recorded in the time and wages records. It cannot be made a condition of employment that an employee make such a request.	(e) employees rostered to work (whether ordinary hours or overtime) on up to 3 Sundays in a 4 week cycle must be rostered to have 3 consecutive days off every 4 weeks, including a Saturday and Sunday.	
(c)	An employee can terminate the agreement by giving four weeks' notice to the employer. The notice need not be given where the agreement terminates on an agreed date or at the end of an	Clause 14.1(e) does not apply to a part-time employee who has agreed under clause 10—Part-time employment to work Saturday or Sunday (or both) each week and have at least 2 consecutive days off.	
	agreed period. For the avoidance of doubt this provision does not apply to part-time employees' agreed pattern of work under clause 12.2.	At the written request of the employee, the employer and the employee may agree to rostering arrangements that are different to those in clause 14.1.	
<b>(d)</b>	The rostering provision of clause 25.4(a)(iv) does not apply to a part-time employee whose agreed hours under clause 12.2(b) provides that the employee will work on either or both Saturday	14.4 Different arrangements agreed under clause 14.3 must be recorded in the time and wages record.	<u>Interested parties</u> (para 20): Submit the word 'written' at clause 14.5 is a technical error and should be removed.
	and Sunday each week and where the agreement provides that the employee will have at least two consecutive days off work each week.	14.5 The employee may end an agreement under clause 14.3 at any time by giving the employer 4 weeks written notice unless the agreement was made under clause 10.4 (part-time arrangements agreed in writing on engagement).	<b>Drafter comment:</b> Agrees the word 'written' should be taken out.
		An agreement under clause <u>14.3</u> may provide that it ends on a particular day or at the end of a particular period.	
		An employee cannot be required as a condition of employment to agree to an arrangement under clause <u>14.3</u> .	

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Esubmit the inclusion of wording explaining the fily complicates the clause.  If you have table works adds to certainty and clarity. In legislative drafting The table number facilitates are submit a technical error has been introduced at introduces restrictions concerning the timing of any contained in the award.  If you have the proviso to clause 28.3 of the award ours or more so that qualification needs to be added. In a meal break and after "Two 10 minute to be taken in the first hour of work or in the first a meal break)" and after "One 30 to 60 minute to be taken within the first 5 hours of work but not
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be taken in the first hour of work or in the first a meal break)" and after "One 30 to 60 minute
: Submit wording in the exposure draft at clause
has been favoured here in order to explain how the
f the word "adult" in the exposure draft is likely to rdinary use of the word relates to a person over the
or rates apply to people aged 20 years and younger. arifies that in some clause 16.2 provides for junior
on of or

CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)		—Pharmacy Industry Award 2010 (PIA) Revised exposure draft (10 November 2016) (revised ED)		Submissions and responses	
		Table 3—Minimum wages			
		Column 1	Column 2	Column 3	
<b>Pharmacy Students</b>		Employee classification	Minimum hourly	Minimum weekly	
1st year of course	\$738.80	who was one opistout	wage	wage	<u>Interested parties</u> (para 24): Submit the table displaying the wages should
2nd year of course	\$756.40	pharmacy assistant	\$10.44	¢729.90	reversed because it would be clearer to users that the minimum hourly was should not be used to calculate the weekly wage.
3rd year of course	\$783.30	level 1	\$19.44	\$738.80	<b>Drafter comment:</b> the order of the columns in the table does not suggest the
4th year of course	\$815.40	level 2	\$19.91	\$756.40	users should ignore the weekly rate provided in Table 2 and calculate their or
		level 3	\$20.61	\$783.30	based on the hourly rate.
Dharmaay Intorna		level 4	\$21.46	\$815.40	
Pharmacy Interns	¢924.20	pharmacy student			
First half of training	\$826.20	1 <sup>st</sup> year of course	\$19.44	\$738.80	
Second half of training	\$854.40	2 <sup>nd</sup> year of course	\$19.91	\$756.40	
		3 <sup>rd</sup> year of course	\$20.61	\$783.30	
Pharmacist	\$966.60	4 <sup>th</sup> year of course	\$21.46	\$815.40	
Experienced Pharmacist	\$1058.60	pharmacy intern			
Pharmacist in Charge	\$1083.40	1 <sup>st</sup> half of training	\$21.74	\$826.20	
Pharmacist Manager	\$1207.40	2 <sup>nd</sup> half of training	\$22.48	\$854.40	
		pharmacist	\$25.44	\$966.60	
		experienced pharmacist	\$27.86	\$1,058.60	
		pharmacist in charge	\$28.51	\$1,083.40	
		pharmacist manager	\$31.77	\$1,207.40	
		NOTE: Schedule B—Summary of hourly rates of pay, including case Provisions for calculating wages Overtime rates are specified in cl. 21.	sual wages, overtime and for casual employees ar	d penalty rates. re at clause <u>11.4</u> .	

#### **CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)** Revised exposure draft (10 November 2016) (revised ED) **Submissions and responses Interested parties** (para 24): Submit the clause 16.2 should be in the format of a **18. Junior rates** 16.2 **Junior wages (Pharmacy Assistants only)** table rather than a list. Junior employees will be paid the following percentage of the appropriate wage An employer must pay an employee, who is classified as a pharmacy rate for pharmacy assistant classifications in clause 17—Minimum weekly assistant and aged under 21 years, at least at the following percentage **Drafter comment:** The need for an explanation of how a table operates will affect whether the junior wages provisions are simpler and easier to understand wages: of the minimum rate that would otherwise be applicable under Table as they are presently drafted, or in the table format. User-testing found that the 3—Minimum wages: paragraph format was just as easy to use as the table format. % of weekly wage 45% for an under 16 year old; Under 16 years of age 45 50% for a 16 year old; 16 years of age 50 60% for a 17 year old; 17 years of age 60 70% for an 18 year old; 18 years of age 70 80% for a 19 year old; 80 19 years of age 90% for a 20 year old. 20 years of age 90 16.3 Pharmacy students Clause inserted - proposed new provision in Exposure Draft (cl 10.1(c)) as The following applies for determining which year of a course a follows: pharmacy student is in for the purpose of Table 3—Minimum wages: Each year of a pharmacy student's course commences on the first day (c) (a) a year of a course begins on the first day of the relevant of the relevant academic term. A pharmacy student's progression academic term: through the pay rate is line with the student's progression through the course. If the pharmacy student completes subjects faster than the usual a pharmacy student in the first year of a Master of Pharmacy course progression for that year of study, the student will progress to course is treated as being in the 3rd year of a course; the next pay rate even if they have not been on the previous pay rate for a year. A pharmacy student will not move to the next pay rate if they progress through the pharmacy student classification wages is in have not completed and passed all of the subjects required in the usual line with progress through a course; course progression for that year of study, even if they remain on the same pay rate for more than one year. Students undertaking a Master of progress through a course for the purpose of paragraph (c) is Pharmacy will commence at the 3rd year pay rate. determined by completing and passing all subjects for a year of a course. NOTE: A pharmacy student can progress to the next pharmacy student classification wage in less than one year if all subjects for a year of a course are completed and passed in less than one year. A pharmacy student remains at the wage specified for a year of a course until all the required subjects are completed and passed. 22. Payment of wages 16.4 Pay period Wages will be paid weekly or fortnightly according to the actual hours worked (a) The employer may determine the pay period of an employee as for each week or fortnight. being either weekly or fortnightly. Clause inserted - proposed new provision in Exposure Draft as follows: (b) Wages must be paid for a pay period according to the number of hours worked by the employee in the period. All wages will be paid on a regular pay day within four days of the end of the pay period. The employer must notify the NOTE: Hours of work may be measured over 2 consecutive weeks. employee in writing as to which day is the pay day. Where for NOTE: The Fair Work Regulations set out the requirements for pay records and any reason the employer wishes to change the pay day, then the the content of payslips including the requirement to separately identify any employer shall provide at least four weeks' written notice to the

employee of such change.

allowance paid. See Part 3-6, Division 3—Employer obligations in relation to

employee records and pay slips.

CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)	Revised exposure draft (10 November 2016) (revised ED)	Submissions and responses
	<ul> <li>(a) Wages must be paid on a regular pay day no later than 4 days after the end of the pay period.</li> <li>(b) Employers must notify employees in writing about which day is the regular pay day.</li> <li>(c) The regular pay day of an employee may only be changed by the employer giving the employee 4 weeks written notice.</li> <li>16.6 For employees eligible for a supported wage, see Schedule D—Supported Wage System.</li> <li>16.7 For employees undertaking a traineeship, see Schedule E—National Training Wage.</li> </ul>	
27. Annualised salary (Pharmacists only)	17. Annualised salary (Pharmacists only)	
<ul> <li>27.1 An annualised salary for pharmacist employees may be developed. Such salary may be inclusive of overtime, penalty rates, payments for public holidays taken, annual leave taken, annual leave loading, meal allowance, and meal break on call entitlements. Provided that the annual salary paid over a year was sufficient to cover what the employee would have been entitled to if all award entitlements had been complied with when calculated on an individual basis according to the hours worked.</li> <li>27.2 Provided that in the event of termination of employment prior to completion of a year the salary paid during such period of employment will be sufficient to cover what the employee would have been entitled to if all award entitlements had been complied with.</li> <li>27.3 When payment in accordance with this clause is adopted, the employer will keep a daily record of hours worked by the employee which will show the date and start and finish times of the employee for the day. The record will be countersigned weekly by the employee and will be kept at the place of employment for a period of at least six years.</li> <li>27.4 The employee may be represented in the discussions in relation to the making of an Agreement under this clause by either their union or nominated representative, and any agreement reached under this clause must be recorded in writing, and a copy retained by the employer.</li> </ul>	annualised salary that satisfies this award in relation to all or any of the following matters:  (a) overtime; (b) penalty rates; (c) payments for public holidays; (d) payments for annual leave; (e) annual leave loading; (f) meal allowances; (g) on premise meal allowances.  17.2 A pharmacist may be represented by a union or other representative nominated by them in any discussion about the making of an agreement under clause 17.1.  An annualised salary must not result in a pharmacist being paid less	Interested parties (para 26): Submit that clause 27.2 of the original award is missing from the plain language draft.  Drafter comment: Agrees that clause 27.2 of the award is not addressed in the revised ED. It could be dealt with in clause 17.3 by adding after "over a year" the words "(or, if the pharmacist's employment is terminated before a year is completed, over the period of that employment)".

CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)		Revised expos	sure draft (10 November 2016) (revised ED)	Submissions and responses
19. 19.1	Allowances  Meal allowance	NOTE: Schedu	wances  ule C—Summary of Allowances contains a summary of monetary d methods of adjustment.	Interested parties (para 27): Clause 18 is prefaced by a 'note' rather than an explanatory clause concerning the remainder of the provisions in this clause. We submit it is preferable to revert the wording proposed in the Summary of Submissions on the basis that it is simpler and more easy to understand.
	<ul> <li>(a) An employee who has worked six hours or more during ordinary time and who is then consecutively required to work overtime, or after the employees ordinary time of ending work, for more than one and a half hours will be either supplied with an adequate meal by the employer or be paid a meal allowance of \$17.85. Where such overtime work exceeds four hours a further meal allowance of \$15.99 will be paid.</li> <li>(b) This provision will not apply in circumstances where the employer has advised the employee of the requirement to work overtime on the previous day.</li> <li>(c) No meal allowance will be payable where any employee could reasonably return home for a meal within the period allowed.</li> <li>(d) No meal allowance will be payable where the additional hours are agreed hours as per clause 12.3.</li> </ul>	18.1 Meal (a)	Clause 18.1 applies to an employee to whom each of the following applies:  (i) the employee has worked 6 or more ordinary hours on any day;  (ii) the employee is required to work on that day overtime, or more than 1.5 hours beyond the time at which the employee ordinarily finishes work for the day, unless the hours worked were agreed under clause 10—Part-time employment;  (iii) the employee was not advised of the requirement mentioned in subparagraph (ii) on or before the previous day;  (iv) the employee cannot reasonably return home for a meal within the period of the meal break.  The employer must:  (i) pay the employee a meal allowance of \$17.85; or  (ii) supply the employee with an adequate meal.  If the number of hours worked under a requirement mentioned in clause 18.1(a)(ii) exceeds 4, the employer must pay the employee a further meal allowance of \$15.99.	Drafter comment: Clauses should only contain enforceable content.  Interested parties (para 28): Submit the it would be clearer for the user, if the word "and" was used between clauses 18.1(a)(i) to 18.1(a)(iii). This amendment, in tandem with the preamble of 18.1(a) makes clear that each element must apply for an employee to be entitled to this allowance.  Drafter comment: The earlier practice was to include a conjunction only after the penultimate clause or paragraph. That was replaced by a practice of including them after each paragraph. The use of "each of the following" in the lead-in words renders conjunctions unnecessary. It is not good drafting practice to use unnecessary words so either the lead-in words should be included or the conjunctions.  The parties are invited to express a preference, however, in order to achieve consistency within and across awards, the Full Bench may choose to consider the issue during the standard and common issue stage.
19.2	On-premise meal allowance (Pharmacists only)  An employee who is required to take their meal break on the premises for the purpose of attending to urgent matters requiring the input of a qualified pharmacist will be paid at time and a half for the period of the meal break, regardless of other penalties that apply on that day.	(a)	Clause 18.2 applies to a pharmacist who is required to take a meal break on the premises so as to attend to urgent matters requiring the involvement of a pharmacist.  The employer must pay the pharmacist at the enhanced hourly rate for the period of the meal break, regardless of any other payments, penalty rates or allowances regardless of other penalty rates to which the pharmacist is entitled.  In paragraph (b), the enhanced hourly rate means 150% of the minimum hourly wage of the pharmacist. See column 2 of Table.	Interested parties (para 29): Submit clauses 18.2(b) and (c) have unnecessarily complicated the operation of clause 19.2 of the PIA and introduced the concept of an 'enhanced hourly rate' which has no industrial meaning and is a concept foreign to users of the PIA. We submit that clause 18.2(b) should be reworded "the employer must pay the pharmacists at a penalty rate of 150% for the period of the meal break, regardless of any other penalty rates to which the pharmacist is entitled.  Drafter comment: For precision, the clause should clearly identify the minimum hourly rate that is to be enhanced. This can be achieved by a specific reference to the Table in clause 10.

3—Minimum wages.

minimum hourly wage of the pharmacist. See column 2 of <u>Table</u>

The reference to "regardless of any other payments, penalty rates or allowances"

will be changed to "regardless of other penalty rates to which the pharmacist is

entitled".

CURR	ENT AWARD—Pharmacy Industry Award 2010 (PIA)	Revised exposure draft (10 November 2016) (revised ED)	Submissions and responses
19.3	<ul> <li>(a) Where the employer requires an employee to wear any protective or special clothing such as a uniform dress or other clothing then the employer will reimburse the employee for any cost of purchasing such clothing and the cost of replacement items, when replacement is due to normal wear and tear. This provision will not apply where the special clothing is supplied and/or paid for by the employer.</li> <li>(b) Where an employee is required to launder any special uniform, dress or other clothing, the employer who provided that special clothing will arrange for its cleaning or will pay the employee the following applicable allowance:</li> <li>(i) for a full-time employee - \$6.25 per week;</li> <li>(ii) for a part-time or casual employee - \$1.25 per shift.</li> </ul>	<ul> <li>(a) The employer must reimburse an employee who is required to wear special clothing, such as a uniform or protective clothing, for the cost of purchasing any such clothing (including purchasing replacement clothing due to normal wear and tear) that is not supplied or paid for by the employer.</li> <li>(b) If special clothing that is required to be worn by an employee needs to be laundered, the employer must undertake the laundering at no cost to the employee or pay the employee an allowance of:  <ul> <li>(i) \$6.25 each week for a full-time employee; or</li> <li>(ii) \$1.25 each shift for a part-time or casual employee.</li> </ul> </li> </ul>	
19.4	Transfer of employee reimbursement  Where any employer transfers an employee from one township to another, the employer will be responsible for and will pay the whole of the moving expenses, including fares and transport charges, for the employee and the employee's family.	<ul> <li>18.4 Moving expenses</li> <li>(a) Clause 18.4 applies if an employer transfers an employee from one township to another.</li> <li>(b) The employer is responsible for, and must pay, the total cost of moving the employee and the employee's family, including fares and other transport charges.</li> </ul>	
19.5	Transport allowance  Where an employer requests an employee to use their own motor vehicle in the performance of their duties such employee will be paid an allowance of \$0.78 per kilometre.	18.5 Motor vehicle allowance  If an employer requests an employee to use their own motor vehicle in performing their duties, the employer must pay the employee an allowance of \$0.78 for each kilometre travelled.	
19.6	Transport of employees reimbursement  Where an employee commences and/or ceases work after 10.00 pm on any day or prior to 7.00 am on any day and the employee's regular means of transport is not available and the employee is unable to arrange their own alternative transport, the employer will reimburse the employee for the cost of a taxi fare from the place of employment to the employee's usual place of residence. This will not apply if the employee rovides or arranges proper transportation to and or from the employee's usual place of residence at no cost to the employee.	<ul> <li>(a) Clause 18.6 applies to an employee to whom each of the following applies:</li> <li>(i) the employee starts work before 7.00 am or finishes work after 10.00 pm;</li> <li>(ii) the employee's regular means of transport is not available;</li> <li>(iii) the employee is unable to arrange their own alternative means of transport;</li> <li>(iv) a proper means of transport to or from the employee's usual place of residence is not provided to, or arranged for, the employee by the employer at no cost to the employee.</li> <li>(b) The employer must reimburse the employee the cost they incurred in taking a taxi between the place of employment and the employee's usual place of residence.</li> </ul>	Interested parties (para 30): Submit the it would be clearer for the user, if the word "and" was used between clauses 18.1(a)(i) to 18.1(a)(iii). This amendment, in tandem with the preamble of 18.1(a) makes clear that each element must apply for an employee to be entitled to this allowance.  Drafter comment: The earlier practice was to include a conjunction only after the penultimate clause or paragraph. That was replaced by a practice of including them after each paragraph. The use of "each of the following" in the lead-in words renders conjunctions unnecessary. It is not good drafting practice to use unnecessary words so either the lead-in words should be included or the conjunctions.  The parties are invited to express a preference, however, in order to achieve consistency within and across awards, the Full Bench may choose to consider the issue during the standard and common issue stage.

CURR	ENT AWARD—Pharmacy Industry Award 2010 (PIA)	Revised exposure draft (10 November 2016) (revised ED)	Submissions and responses
21.	Superannuation	19. Superannuation	
Standar	d clause - provision not reproduced	Standard clause - provision not reproduced	
26.	Overtime	Provisions not re-drafted for revised exposure draft	
26.1	Reasonable overtime		
	(a) Subject to clause 26.1(b) an employer may require an employee other than a casual to work reasonable overtime at overtime rates in accordance with the provisions of this clause.		
	(b) An employee may refuse to work overtime in circumstances where the working of such overtime would result in the employee working hours which are unreasonable having regard to:		
	(i) any risk to employee health and safety;		
	<ul><li>(ii) the employee's personal circumstances including any family responsibilities;</li></ul>		
	(iii) the needs of the workplace or enterprise;		
	(iv) the notice (if any) given by the employer of the overtime and by the employee of their intention to refuse it; and		
	(v) any other relevant matter.		
26.	Overtime	Part 5—Overtime and Penalty Rates	
		20. Overtime	
26.2	Overtime and penalty rates	NOTE: Under the National Employment Standards (see section 62 of the Act) an	
	Overtime means authorised additional hours performed at the direction of the employer:  (i) Hours worked in excess of the ordinary number of hours of work prescribed in clauses 25.2 and 25.3 are to be paid at time and half for the first two hours and double time thereafter. Overtime worked on a Sunday is to be paid at the Sunday rate of double time, and overtime worked on a public holiday is to be paid at the public holiday rate of	employee may refuse to work additional hours if they are unreasonable. <u>Section</u> <u>62</u> sets out factors to be taken into account in determining whether the additional	
		hours are reasonable or unreasonable.	
		20.1 Application of overtime for full-time employees	
		An employer must pay a full-time employee at the overtime rate for any hours worked at the direction of the employer:	
		(a) in excess of the number of hours specified in clause <u>9—Full-time employment</u> or <u>13.3</u> (maximum daily hours); or	
	double time and half.	(b) between midnight and 7.00 am.	
	(ii) The rates provided by clause 26.2(b) and (c) will not be cumulative on overtime rates.	20.2 Application of overtime for part-time employees	
	(iii) For casual employees the casual loading is not payable on overtime.	An employer must pay a part-time employee at the overtime rate for any hours worked at the direction of the employer:	
		(a) in excess of the number of hours that the employee has agreed to work under clause $\underline{10.4}$ and $\underline{10.10}$ (part-time employment); or	
		(b) between midnight and 7.00 am.	
		NOTE: A part-time employee can agree to work additional ordinary hours under	
		clause 10.10 on the terms applicable to hours worked by a casual employee up to	

CURR	ENT A	WARD—Pharmacy Industry Award 2010 (PIA)	Revised exposure draft (10 November 2016) (revised ED)			Submissions and responses
				imum hours set out in clause 13.3 (maxime employment.	num daily hours) and clause 9—	
			20.3	Application of overtime for casual en	nployees	
			(a) An employer must pay a casual employee at the overtime rate for any hours worked at the direction of the employer:			
				(i) in excess of the number (maximum daily hours);	er of hours specified in 13.3	
				(ii) between midnight and 7.00	) am.	
				(b) The casual loading prescribed in is not payable on overtime worker	= :	
			20.4	Payment of overtime		
				(a) An employer must pay an employer prescribed in clause 20.1 to 20.1 column 2 of Table 4 in accordar worked as specified in column 1	3 the overtime rate specified in ace with when the overtime was	
			(b) The overtime rate specified in column 2 of Table 4 must be applied to the applicable minimum wage for the employee classification in accordance with clause 16—Minimum wages.		mum wage for the employee	
			Table 4—Overtime rates			
				Column 1	Column 2	
				For overtime worked on  Monday to Saturday - first 2 hours	Overtime rate 150%	
				Monday to Saturday—first 2 hours  Monday to Saturday—after 2 hours	200%	
				Sunday—all day	200%	
				Public holiday—all day	250%	
				Schedule B—Summary of Hourly Rates wage for all employee classifications a		
26.3	Time	e off instead of payment	20.5	Time off instead of payment		
	(a)	Time off instead of payment for overtime may be provided if an employee so elects and it is agreed by the employer.		(a) With the consent of the employed take time off instead of being pair		
	<b>(b)</b>	Such time off instead of payment will be taken at a mutually convenient time and within four weeks of the overtime being worked or, where agreed between the employee and the employer, may be accumulated and taken as part of annual leave.		(b) The period of time off to which hour of overtime worked is the specified in column 2 of <u>Table 4</u> when the hour was worked as specified.	relevant percentage of that hour  —Overtime rates (depending on	
			EXAMPLE: An employee who worked 2 hours of overtime on a Tuesday that was not a public holiday is entitled to time off of 3 hours ( $(2 \times 150) \div 100$ ).			
			(c) Time off must be taken:			
				(i) within the period of 4 weeks after the overtime is worked; and		
				(ii) at a time within that period	od agreed by the employer and	

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	employee.  (d) Despite paragraph (c), that time off may be acc which an employee take	rumulated and inc	luded in a period during	
Note: Clause 26.2 reproduced here for comparative purposes.  (b) Morning and Evening work Monday to Friday  A loading of 50% (casuals 75%) will apply for hours worked before 8.00 am and a loading of 25% (casuals 50%) for hours between 7.00 pm to 9.00 pm. A loading of 50% will apply to hours worked from 9.00 pm to midnight (casuals 75%).  (c) Saturday work  A loading of 100% (casuals 125%) will apply for hours worked before 8.00 am, and a loading of 25% (casuals 50%) will apply for hours of work from 8.00 am to 6.00 pm on a Saturday. A loading of 50% (casuals 75%) will apply from 6.00 pm to 9.00 pm, and a loading of 75% (casuals 100%) for hours from 9.00 pm to midnight.  (d)Sunday work  A 100% (casuals 125%) loading will apply for all hours of work on a Sunday.	<ul> <li>21. Penalty rates</li> <li>21.1 Clause 21 sets out higher rates worked at specified times or on NOTE: Clause 20—Overtime prescribe excess of, or outside ordinary hours.</li> <li>21.2 Penalty rates are not cumulative.</li> <li>21.3 Payment of penalty rates <ul> <li>(a) An employer must pay 2 of Table 5—Penalty during a period specifie.</li> <li>(b) The penalty rate specifies</li> </ul> </li> </ul>	s of pay (penalty in specified days. bes overtime rate an employee in a rates for hours we do in column 1 of the field in column applicable min in accordance we the minimum assified as a pharmal since a pha	rates) for ordinary hours s for hours worked in es.  accordance with column orked by the employee hat table; and  2 of Table 5 must be nimum wage for the re with clause 16—  hourly wage applicable macy assistant and aged	Interested parties (para 31): Submit that there is a technical error at clause 21.3(b) and the word "applies" should be replaced with "applied".  Drafter comment: Agrees that the word 'applies' should be replaced with 'applied'.

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	Between 9.00 pm and midnight	175%	200%		
	Sunday—all day	200%	225%		
	Public holidays—all day	250%	275%		
	NOTE: Schedule B—Summary of Hou hourly wage for all employee classificat		sets out the penalty r	ate	
Part 6—Leave and Public Holidays	Part 6—Leave and Public Holidays				
29. Annual leave	22. Annual leave				
<b>29.1</b> Annual leave is provided for in the NES.	NOTE: Where an employee is receiving overaward payments such that the				
29.2 Definition of shiftworker	employee's base rate of pay is higher than the rate specified under this award, the employee is be entitled to receive the higher rate while on a period of paid				
For the purpose of the additional week of annual leave provided for in the NES, a shiftworker is a seven day shiftworker who is	annual leave (see ss.16 and 90 of the Ac  22.1 Annual leave is provided for in				
regularly rostered to work on Sundays and public holidays in a business in which shifts are continuously rostered 24 hours a day for seven days a week.	22.2 Additional leave for certain s	shiftworkers			
29.3 Annual leave loading	A <b>shiftworker</b> , for the purpose seven day shiftworker who is and public holidays in a but	regularly rostere	ed to work on Sunda	ays	
During a period of annual leave an employee will receive a loading calculated on the rate of wage prescribed in clause 17—Minimum	rostered 24 hours a day for sev		sinits are continuou	51.9	
weekly wages of this award. Annual leave loading payment is payable on leave accrued.	22.3 Annual leave loading				
The loading will be as follows:	(a) During a period of an loading calculated on Minimum wages of this	the wage preso	cribed in clause 10	<u> </u>	
(a) Day work: Employees who would have worked on day work only had they not been on leave—17.5% or the relevant weekend	of pay. Annual leave accrued.				
penalty rates, whichever is the greater but not both.	<b>(b)</b> The loading will be as for	ollows:			
(b) Shiftwork: Employees who would have worked on shiftwork had they not been on leave—a loading of 17.5% or the shift loading (including relevant weekend penalty rates) whichever is the greater but not both.	¥ •		d on day work only her the relevant weeke		
greater but not both.	penalty rates, whi				

## 29.4 Paid leave in advance of accrued entitlement

An employer may allow an employee to take annual leave either wholly or partly in advance before the leave has accrued. Where paid leave has been granted to an employee in excess of the employee's accrued entitlement, and the employee subsequently leaves or is discharged from the service of the employer before completing the required amount of service to account for the leave provided in advance, the employer is entitled to deduct the amount of leave in advance still owing from any remuneration payable to the employee upon termination of employment.

#### (ii) Shiftwork

Employees who would have worked on shiftwork had they not been on leave—a loading of 17.5% or the shift loading (including relevant weekend penalty rates) whichever is the greater but not both.

#### 22.4 Paid leave in advance of accrued entitlement

- (a) An employer may allow an employee to take annual leave either wholly or partly in advance before the leave has accrued.
- (b) Where paid leave has been granted to an employee in excess of the employee's accrued entitlement, and the employee subsequently leaves or is discharged from the service of the employer before completing the required amount of service to

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		account for the leave provided in advance, the employer is entitled to deduct the amount of leave in advance still owing from any remuneration payable to the employee upon termination of employment.		
30. Pe	ersonal/carer's leave and compassionate leave	23 Personal/carer's leave and compassionate leave		
	.1 Personal/carer's leave and compassionate leave are provided for in e.NES.	Personal/carer's leave and compassionate leave are provided for in the NES.		
max of t being abs may mee 30 wood req hou An	2.2 For the purposes of s.107(3) of the Act, an employee is entitled to a eximum of one single day absence a year for leave of the kind in s.97(a) the Act (unfit for work because of personal illness or injury) without sing required to provide a statutory declaration as to the reasons for such sence. Where any absence exceeds three consecutive days the employer by require the production of a medical certificate of a legally qualified edical practitioner.  3. Casual employees are entitled to be not available for work or to leave book to care for a person who is sick and requires care and support or who quires care due to an emergency. Such leave is unpaid. A minimum of 48 turs absence is allowed by right with additional absence by agreement. In employer must not fail to re-engage a casual employee because the apployee has accessed the entitlement under this clause.	<ul> <li>(a) For the purposes of s.107(3) of the Act, an employee is entitled to one day's absence per year for leave of the kind in s.97(a) of the Act (unfit for work because of personal illness or injury) without being required to provide a statutory declaration as to the reasons for the absence.</li> <li>(b) Where any absence exceeds three consecutive days, the employer may require the production of a medical certificate from a legally qualified medical practitioner.</li> <li>23.3 Casual employees</li> <li>(a) A casual employee is entitled to be unavailable for work or to leave work to care for a person who: <ul> <li>(i) is sick and requires care and support; or</li> <li>(ii) requires care due to an emergency.</li> </ul> </li> <li>(b) 48 hours' absence is allowed by right, with additional absence by agreement.</li> <li>(c) The employer must not fail to re-engage a casual employee because the employee has accessed the entitlement under this clause.</li> <li>(d) Casual employees are not entitled to paid leave under clause 23.3(a).</li> </ul>		
No clau	use in current award.	24. Parental leave and related entitlements  Parental leave and related entitlements are provided for in the NES.		
31.	Public holidays	25. Public holidays		
31.1	Public holidays are provided for in the NES.	25.1 Public holiday entitlements are provided for in the NES.	Interested parties (para 32): Submit that at clause 25.2 of the revised ED there	
31.2	An employer and the employee may by agreement substitute another day for a public holiday. Where there is no agreement the employer may substitute another day but not so as to give an employee less time off work than the employee would have had if the employee had received the public holiday.  Work on a public holiday must be compensated by payment at the rate of 250% (casuals 275%) of the minimum rate.	Where an employee works on a public holiday they will be paid in accordance with clause 21.31—Penalty rates.	appears to be an incorrect reference to clause 21.1. The cross-reference should be to Table 5 in clause 21.3. <b>Drafter comment:</b> Agrees that the cross-reference should be to clause 21.3 not clause 21.1.	

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32. Community service leave Community service leave is provided for in the NES.	26. Community service leave  Community service leave is provided for in the NES.	
Part 2—Consultation and Dispute Resolution  8. Consultation  9. Dispute resolution	Part 7—Consultation and Dispute Resolution  27. Consultation about major workplace change  28. Consultation about changes to rosters and hours of work  29. Dispute resolution	
Standard clause – structural changes, but no change to drafting - provisions not reproduced	Standard clause – structural changes, but no change to drafting - provisions not reproduced	
14. Termination of employment	30. Termination of employment	
15. Redundancy  Standard clause – structural changes, but no change to drafting - provisions not reproduced	<ul> <li>31. Redundancy</li> <li>32. Transfer to lower paid duties on redundancy</li> <li>33. Employee leaving during redundancy notice period</li> <li>34. Job search entitlement</li> <li>Standard clause – structural changes, but no change to drafting - provisions not reproduced</li> </ul>	

CURR	CURRENT AWARD—Pharmacy Industry Award 2010 (PIA)  Schedule B—Classification Definitions		ed exposure draft (10 November 2016) (revised ED)	Submissions and responses
Sched			ule A—Classification Definitions	Interested parties (para 33): Submit that The reference to section 5 of the
B.1	<b>Pharmacy Assistant Level 1</b> is an employee who has commenced employment in a community pharmacy for the first time, or holds no qualifications in community pharmacy.	A.1	<b>pharmacy assistant level 1</b> is an employee working as a pharmacy assistant in a community pharmacy who has not acquired the competencies required to hold a qualification in Community Pharmacy	Health Practitioner Regulation National Law in clauses A.5 and A.6 of revise exposure draft is incorrect. We note there is no uniform Health Practitioner Regulation National Law, although each state has legislation modelled of Queensland legislation. While each state has legislation defining the meaning of
B.2	<b>Pharmacy Assistant Level 2</b> is an employee who has acquired the competencies listed for a holder of Certificate II in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto.	A.2	and is not covered by any other classification in this Schedule. <b>pharmacy assistant level 2</b> is an employee who has acquired the competencies required to be the holder of a Certificate II in Community Pharmacy, as determined by the National Quality Council or a	'pharmacy student' and 'pharmacy intern', these definitions may not be contained at section 5 of the legislation. The removal of the words "section 5 from each of these definitions would ameliorate this error.
B.3	Pharmacy Assistant Level 3 is an employee who has acquired the competencies listed for a holder of Certificate III in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto and who is required by the employer to work at this level.	A.3	pharmacy assistant level 3 is an employee who has acquired the competencies required to be the holder of a Certificate III in Community Pharmacy, as determined by the National Quality Council or a successor body, and who is required by the employer to work at this level.	
	(a) A Pharmacy Assistant who is a holder of Certificate III in Community Pharmacy may be required to supervise Pharmacy Assistants at Competency levels 1 and 2.		A pharmacy assistant level 3 may be required by the employer to perform any of the following duties:	
	<b>(b)</b> A Dispensary Assistant will be paid as Pharmacy Assistant Competency Level 3.		(a) supervise pharmacy assistants levels 1 or 2; or	
	(c) A Pharmacy Assistant, who for the majority of their duties is		(b) assist a pharmacist in the dispensing section of a community pharmacy; or	
	assisting with extemporaneous preparations working in a compounding lab or compounding section of a community pharmacy, will be paid as Pharmacy Assistant Competency Level 3.		(c) work in a compounding lab or compounding section of a community pharmacy assisting with extemporaneous preparations as the major part of their duties.	
B.4	<b>Pharmacy Assistant Level 4</b> is an employee who has acquired the competencies listed for a holder of Certificate IV in Community Pharmacy and who is required by the employer to work at this level. A Pharmacy Assistant Competency level 4 may be required to supervise Pharmacy Assistants at Competency levels 1, 2 and 3.	A.4	<b>pharmacy assistant level 4</b> is an employee who has acquired the competencies required to be the holder of a Certificate IV in Community Pharmacy, as determined by the National Quality Council or a successor body, and who is required by the employer to work at this level.	
B.5	Pharmacy Student means a person who is undertaking an approved		A pharmacy assistant level 4 may be required by the employer to supervise pharmacy assistants levels 1, 2 or 3.	
	program of study, under the Australian Health Practitioner Regulation National Law, leading to registration as a pharmacist and who enters into a contract of employment with a proprietor of a pharmacy to work in that pharmacy.	A.5	<b>pharmacy student</b> is an employee who is undertaking training as part of an approved program of study, as defined by section 5 of the Health Practitioner Regulation National Law.	
B.6	<b>Pharmacy Intern</b> means a person who has satisfied the examination requirements for an accredited course of study leading to registration as a pharmacist and is engaging in the period of pre-registration training required under the Australian Health Practitioner Regulation National	A.6	<b>pharmacy intern</b> is an employee who has satisfied the examination requirements of an accredited program of study, as defined by section 5 of the Health Practitioner Regulation National Law, and who is undertaking clinical training;	
B.5	Law. <b>Pharmacist</b> is a person who is registered as a pharmacist pursuant to the relevant State or Territory law.	<b>A.7</b>	<b>pharmacist</b> is an employee registered under the Health Practitioner Regulation National Law to practise in the pharmacy profession (other than as a student).	
B.6	<b>Experienced Pharmacist</b> is a Pharmacist who has gained at least four years full-time experience or the part-time equivalent as a Community Pharmacist.	A.8	<b>experienced pharmacist</b> is an employee who is a pharmacist with at least 4 years full-time experience (or the part-time equivalent) in a community pharmacy.	
<b>B.7</b>	<b>Pharmacist in Charge</b> is a pharmacist who assumes responsibility for the day to day supervision and functioning of a community pharmacy practice	A.9	<b>pharmacist in charge</b> is an employee who is a pharmacist who assumes responsibility for the day to day supervision and functioning of the community pharmacy	

practice.

proprietor for all aspects of the business.

Pharmacist Manager is a pharmacist who is responsible to the A.10

pharmacist manager is an employee who is a pharmacist who is

responsible to the owner of the community pharmacy for all aspects of

of the community pharmacy.

the business.

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Proposed new provision	Schedule B—Summary of Hourly Rates of Pay Schedule not reproduced	
Proposed new provision	Schedule C—Summary of Monetary Allowances Schedule not reproduced	
Schedule C—Supported Wage System  Standard clause - no change - provision not reproduced	Schedule D—Supported Wage System Schedule not reproduced	
Schedule D—National Training Wage Appendix D1: Allocation of Traineeships to Wage Levels	Schedule E—National Training Wage Schedule not reproduced	
Standard clause - no change - provision not reproduced		
Schedule E—2014 Part-day public holidays  Standard clause - no change - provision not reproduced	Schedule F—2016 Part-day Public Holidays Schedule not reproduced	
3. Definitions and interpretation	Schedule G—Definitions  Moved to clause 2 – not reproduced	