

From: Chambers - Hatcher VP
Sent: Monday, 11 September 2017 12:51 PM
To: noni.lord@aed.org.au; kairsty.wilson@aed.org.au
Subject: Notices to Produce - AM2016/286 - Supported Employment Services Award

Dear Ms Lord,

Please find attached 29 orders for the production of documents, signed by the Commission today.

In accordance with rule 54(2) of the Fair Work Commission Rules, the party requesting the orders (AED Legal Centre) must as soon as practicable after the order is made, serve the signed copies of the orders upon the persons required to produce documents.

Kind regards,

Ingrid Stear
Associate to Vice President Hatcher

Fair Work Commission
Tel: (02) 9308 1812
Fax: (02) 9380 6990
chambers.hatcher.vp@fwc.gov.au

Level 10 Tower Terrace
80 William Street
East Sydney NSW 2011
www.fwc.gov.au



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Bedford Group Incorporated.

615 Goodwood Rd,
PANORAMA SA 5041

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
Level 6, Riverside Centre, North Terrace,
Adelaide, SA, 5000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Bedford Employee Wage Assessment Tool (the **Bedford Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Bedford Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Bedford Tool
4. Documents that contain the Bedford Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Bedford Phoenix Incorporated

PO Box 18,
MELROSE PARK SA 5032

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
Level 6, Riverside Centre, North Terrace,
Adelaide, SA, 5000



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Phoenix Wage Assessment Tool (the **Phoenix Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Phoenix Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Phoenix Tool
4. Documents that contain the Phoenix Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Blueline Laundry Inc.

59-61 Creek Road,
NEW TOWN TAS 7008

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
1st Floor, 39-41 Davey Street
Hobart, TAS, 7000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Blueline Laundry Ink Wage Assessment Tool (the **Blueline Laundry Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Blueline Laundry Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Blueline Laundry Tool.
4. Documents that contain the Blueline Laundry Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Caloola Vocational Services Inc

353 Maitland Road
CESSNOCK NSW 2325

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Caloola Vocational Services Inc. Wage Assessment Tool (the **Caloola Vocational Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Caloola Vocational Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Caloola Vocational Tool
4. Documents that contain the Caloola Vocational Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Civic Industries

103 Cawarra Road,
CARINGBAH NSW 2229

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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SCHEDULE

1. Documents that contain the Civic Industries Supported Employees Wage Assessment Tool (the **Civic Industries Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Civic Industries Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Civic Industries Tool.
4. Documents that contain the Civic Industries Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Connecting Skills Australia

PO Box 773
FRANKSTON VIC 3199

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Woorinyan Employment Support Service (the **Woorinyan Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Woorinyan Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Woorinyan Tool.
4. Documents that contain the Woorinyan Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Cooma Challenge Ltd

PO Box 126
COOMA NSW 2630

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
2nd Floor, CML Building, 17-21 University Avenue,
Canberra, ACT, 2600



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Cooma Challenge Wage Assessment Tool (the **Cooma System**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Cooma System, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Cooma System.
4. Documents that contain the Cooma System in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Dare Disability Support

13-15 Scrivener Lane
SPRINGWOOD NSW 2777

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Blue Mountains Employment Services Wage Assessment Tool (the **Blue Mountains Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Blue Mountains Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Blue Mountains Tool
4. Documents that contain the Blue Mountains Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Elouera Association Inc

91-97 Wallendoon St,
COOTAMUNDRA NSW 2229

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Elouera Association Wage Assessment Tool (the **Elouera Association Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Elouera Association Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the the Elouera Association Tool.
4. Documents that contain the the Elouera Association Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Endeavour Life Care Pty Ltd

2/37-41 Hallam South Rd,
HALLAM VIC 3803

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

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- This order has been issued at the request of AED Legal Centre.
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 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Endeavour Wage Assessment Tool (the **Endeavour Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Endeavour Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Endeavour Tool
4. Documents that contain the Endeavour Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Finding Workable Solutions Inc.

44 George Main Rd
VICTOR HARBOR SA 5211

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
Level 6, Riverside Centre, North Terrace,
Adelaide, SA, 5000



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the FWS Wage Assessment Tool (the **FWS Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the FWS Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the FWS Tool.
4. Documents that contain the FWS Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Phil Amos
Skillsmaster275@outlook.com

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

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SCHEDULE

1. Documents that contain the Skillsmaster Wage Assessment Tool (the **Skillsmaster Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Skillsmaster Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Skillsmaster Tool
4. Documents that contain the Skillsmaster Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Macquarie University

Balaclava Rd,
NORTH RYDE NSW 2109

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the PHT Wage Assessment Tool (the **PHT Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the PHT Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the PHT Tool
4. Documents that contain the PHT Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Sunnyfield DisAbility Services

PO Box 6432,
FRENCHS FOREST NSW 2086

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Sunnyfield Association Wage Assessment Tool (the **Sunnyfield Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Sunnyfield Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Sunnyfield Tool
4. Documents that contain the Sunnyfield Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Valmar Support Services Ltd

75 Capper St,
TUMUT NSW 2720

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

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 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Valmar Support Services Wage System (the **Valmar Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Valmar Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Valmar Tool
4. Documents that contain the Valmar Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
GDP Industries

6-8 Baxter Road
NORTH GEELONG VIC 3215

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the GDP Industries Wage Determination System (the **GDP Industries System**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the GDP Industries System, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the GDP Industries System.
4. Documents that contain the GDP Industries System in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Greenacres Disability Services

2/4 Ralph Black Dr,
NORTH WOLLONGON NSW 2500

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Greenacres Association Competency Based Wages System (the **Greenacres Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Greenacres Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Greenacres Tool
4. Documents that contain the Greenacres Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Jenny Pearson & Associates Pty Ltd

PO Box 246,
SEMAPHORE SA 5019

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
Level 6, Riverside Centre, North Terrace,
Adelaide, SA, 5000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the information sources listed on pages 16, 24, 33, 47, 54, 62, 67, 77, 84, 103, 113, 123, 135, 146, 156, 170, 188, 203-204, 217-218, 235-236 of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.
2. Documents that contain the Guide to Good Wage Determination referred to in the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010
3. Documents that contain the information sources relied upon in the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010 to assess the wage assessment tools described in that report.
4. Documents that contain the information sources referred to in the Analysis of Wage Assessment Tools used by Business Services – Addendum to Final Report 2005



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Koomarri

Cnr Launceston & Callum St's
PHILLIP ACT 2606

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
2nd Floor, CML Building, 17-21 University Avenue,
Canberra, ACT, 2600



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Koomarri Competency Based Wages System (the **Koomarri Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Koomarri Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Koomarri Tool
4. Documents that contain the Koomarri Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Kurri Kurri Community Centre Inc

251 Lang Street
KURRI KURRI NSW 2327

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Kurri Contracting Service Wage Assessment Tool (the **Kurri Contracting Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Kurri Contracting Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Kurri Contracting Tool
4. Documents that contain the Kurri Contracting Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
The Mai-Wel Group (Mai-Wel Limited)

115A South Street
TELARAH NSW 2320

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Mai-Wel Group Wage Assessment Tool (the **Mai-Wel Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Mai-Wel Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Mai-Wel Tool
4. Documents that contain the Mai-Wel Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Merriwa Industries Ltd.

144 Greta Road
WANGARATTA VIC 3677

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Merriwa Industries Limited Wage Assessment Tool (the **Merriwa Industries Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Merriwa Industries Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Merriwa Industries Tool
4. Documents that contain the Merriwa Industries Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
New Horizons Enterprises Ltd

15 Twin Road
NORTH RYDE NSW 2113

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the New Horizons Wage Assessment Tool (the **New Horizons Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the New Horizons Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the New Horizons Tool
4. Documents that contain the New Horizons Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Paraplegic-Quadriplegic Association of Western Australia Inc (Paraquad)

Spine & Limb Foundation Inc
10 Selby Street
SHENTON PARK WA 6008

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
Floor 16, 111 St Georges Tce,
Perth, WA, 6000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the ParaQuad Wage Assessment Tool (the **ParaQuad Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the ParaQuad Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the ParaQuadTool
4. Documents that contain the ParaQuad Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Ability Options Ltd.

Suite 1.14, 29-31
Lexington Drive
BELLA VISTA NSW 2153

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Ability Options Wage Assessment Tool (the **Ability Options Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Ability Options Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Ability Options Tool
4. Documents that contain the Ability Options Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Yumaro Inc.

6-8 Shelley Rd,
MORUYA NSW 2537

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Yumaro Wage Assessment Tool (the **Yumaro Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Yumaro Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Yumaro Tool
4. Documents that contain the Yumaro Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Wangarang Industries

1635 Forest Rd
ORANGE NSW 2800

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Wangarang Industries Wage Assessment Tool (the **Wangarang Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Wangarang Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Wangarang Tool
4. Documents that contain the Wangarang Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Waverley Helpmates Inc.

14 Mavron Street
ASHWOOD VIC 3147

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
111 Exhibition Street
Melbourne VIC 3000



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Waverley Helpmates Wage Assessment Tool (the **Waverley Helpmates Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Waverley Helpmates Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Waverley Helpmates Tool
4. Documents that contain the Waverley Helpmates Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(e) of the Supported Employment Services Award 2010.



ORDER

Fair Work Act 2009

s.590(2)(c) - Order requiring a person to produce documents etc to the Fair Work Commission

Part 2-3, Div 4 – 4 Yearly reviews of modern awards

Commission Matter No: AM2014/286

Supported Employment Services Award 2010

[MA000103]

Health and Welfare

VICE PRESIDENT HATCHER

11 SEPTEMBER 2017

TO: The Proper Officer
Baptistcare (NSW & ACT)

Level 2 22 Brookhollow Avenue,
BAULKHAM HILLS NSW 2153

Pursuant to s.590(2) of the *Fair Work Act 2009* you are **ORDERED** to provide to the Fair Work Commission the documents, records and other information specified in the Schedule to this order before the Fair Work Commission at the following time, date and place:

Time: 5.00pm
Date: 20 September 2017
Place: Fair Work Commission (Registry)
80 William Street
East Sydney NSW 2011



VICE PRESIDENT

- Note:
- This order has been issued at the request of AED Legal Centre.
 - You can apply to have this order set aside or varied.
 - Instead of attending to provide the documents etc. covered by this order at the time and place specified above, you may produce them to an officer of the Commission at the place specified above not later than 4.00 pm on the day before the day specified above.
 - If you have any queries in relation to this order please contact the associate to Vice President Hatcher on chambers.hatcher.vp@fwc.gov.au.

SCHEDULE

1. Documents that contain the Hunter Contracts Wage Assessment Tool (the **Hunter Contracts Tool**).
2. Documents that contain any guidelines, rules or other information that may or must be used in connection with the application of the Hunter Contracts Tool, including the wage assessment methodology.
3. Documents that show the content of any training to assess rates of pay using the Hunter Contracts Tool
4. Documents that contain the Hunter Contracts Tool in the form that existed as at the date of the Final Report titled *Analysis of Wages Assessment Tools used by Business Services* referred to in clause 14.4(d) of the Supported Employment Services Award 2010.